

## **Manual/Annexure 17**

### **Publication of information regarding items specified in Rule4 (i) b(xvii) of the Right to information Act.2005**

#### **Other useful information**

Name of the Office Deputy Commissioner, Shahid Bhagat Singh Nagar

Suwidha Centre Shahid Bhagat Singh Nagar was established in the District, near the D.C. Office Shahid Bhagat Singh Nagar. The Suwidha Centre is a two storied building incorporating all the facilities including centrally air conditioned, computers on all 33 windows providing all services right from providing stamp papers for preparation of passports .The Major services includes attestation of affidavit on the spot, delivery of birth and death certificates, Passport applications ,registration of marriages, marriage ability certificates, issuance of bus passes to Senior citizens, old age pensions, countersignatures of documents, arms licenses ,renewal of licenses ,driving licenses, registration of vehicles ,collection of electricity bills, and registration of sale deeds of immovable property, entering and attestation of mutations ,procuring of copy of revenue record and demarcation of land etc. court orders, delivery of copy of revenue record in a time bound manner. Software 's have been provided for all services so as to facilitate the perfect monitoring of applications in time bound manner.

Though ,we have a shortage of almost 40% the staff at the grass root level i.e. village patwari but with small intervention, we have been able to fulfill not only the staff requirement but have also been able to reduce the delays to a substantial extent. The service namely " Patwari at your call "has been introduced in the district since 1-8-05.Under this service , a toll free number 01823-655501 has been provided .An applicant desiring to have a copy of revenue record to redress his grievances can very well dial at this number even at odd hours at midnight or as early as 3AM in the morning and copy of revenue record desired is supplied in time.

For Deputy Commissioner,  
Shahid Bhagat Singh Nagar